

The regular meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Monday, June 14, 2021, 7:00 pm at Sandwich Middle School.

### **ROLL CALL**

Present: President Miller, Vice President Schroeder, Secretary Saitta, Englehart, & Morse

Mrs. Scharenberg arrived at 7:25 pm

### **APPROVAL OF MINUTES, PAYROLL, EXPENDITURES & INVESTMENTS**

Mr. Schroeder moved, seconded by Ms. Saitta to approve the minutes of the May 18, 2021 regular meeting, the June 2, 2021 IVVC meeting; and the expenditures, payroll, and investment plans.

Ayes: Saitta, Englehart, Schroeder, Morse & Miller Nays: None MOTION CARRIED

### **SCHOOL IMPROVEMENT REPORTS, APPROVAL OF PLANS AND PUBLIC COMMENT REGARDING PLANS AND ESSER I, II, III FUNDING**

Cognia has scheduled an external review for May 2022 and the administration will be submitting Title I plans to ISBE.

The ISBE resolution regarding full in-person learning for the 2021-2022 school year was reviewed. District plans for beginning the 2021-2022 school year fully in person were presented and reviewed. The plan addressed the delivery of in-person instruction and continuity of services. As a reference point, Sandwich CUSD #430 has been fully in-person since April 5, 2021.

The technology department reviewed equipment that was piloted and demonstrated to staff regarding enhancements to delivering synchronous and asynchronous instruction. It was noted the e-rate plan was submitted and approved. The administration was authorized to purchase the equipment and implement the e-rate plan including fiber optics/internet service providers. ESSER funding purchases include but are not limited to technology, instructional licenses, summer school, added staffing, etc.

The audience was provided an opportunity to comment on the District 2021-2022 in-person plan and continuity of services as well as expenditure plans for the use of ESSER I, II & III funding. There were no comments.

Dr. Englehart moved, seconded by Ms. Saitta to authorize the administration to develop and submit the FY '22 Cogna school improvement plan; the ESSA – Consolidated District - Title I plans; the HE Dummer Title I 1003 (a) plan; and to authorize the administration to support, approve, modify and implement ISBE's resolution and the District's plan as presented regarding full in-person instruction for the 2021-2022 school year.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

### In written reports

#### Mr. Heilemeier – Sandwich Middle School

As the year ends, SMS has a lot to be proud of. SMS is saying good-bye to one of our staff members. Robyn Drew is retiring after this year. She has been in our district for 23 of her 35 years in education. She will be greatly missed. We are excited to welcome our newest staff member Blythe Pogliano. She will be teaching 8<sup>th</sup> grade Language Arts in the fall. This year we have successfully navigated through the multitude of changes COVID19 threw our way. The SMS staff did a fantastic job embracing the changes and making SMS a place where students could escape the pandemic. Our staff is looking ahead and have already started preparing for students returning in the fall. We are looking forward to our implementation of Fastbridge and our SMS WIN period next school year.

Over the last month our Cogna has been focused on getting the district aligned in E-strategies. We will now be looking at the school plan, updating any activities and benchmarks while prioritizing what needs to be accomplished next year. Our focus should be on the MTSS priority-getting everyone on Fastbridge and getting a tier 2 math intervention up and running. The Covid priority will be updated as guidance from the CDC, IDPH, and ISBE are updated.

The spring sports finished off in the middle of May.

- Track finished the season by competing in 6 meets this year. We were able to host two home meets, and they both ran pretty smoothly. Unfortunately we did not get to take part in Sectionals this year due to the fact that there was no Sectional host for our Sectional.
- Wrestling was able to get in 4 of their scheduled 6 meets this year. The team worked hard and performed well all season. Next school year Wrestling will be taking place during their normal season in the winter with the state series taking place in March.

Scheduling for the 2021/22 school year is still ongoing and pretty much wrapped up for next year. Our plan, and the plan from IESA, is to run our seasons as close to normal as possible. Meaning all seasons will take place during their normal spots on the calendar.

For any activities or events taking place we will continue to follow ISBE, IESA, & IDPH guidelines when it comes to player and fan safety.

Mrs. Ford – HE Dummer

I cannot begin to say how proud I am of my staff for all they have accomplished this past year. Learning new curriculum, technology, standards-based grading and report cards, and working together as they forged through with teamwork. They created videos and plans to help meet the needs of their students and parents. They were flexible and met the heavy demands placed on them. They held their composure and they showed the world what they were made of. They came together and learned that so much can be accomplished when they lean on each other. We thought outside the box, learned new strategies, and came up with answers to problems that had not been thought of before.

We comforted one another through many trials we faced in our personal lives. We learned that we need each other and time spent together can be very productive and is greatly needed even without COVID19. We were tired but we kept the rigor to the very end.

Staff went above and beyond to meet the needs of the students whether it was 1:1 tutoring, Zoom meetings, small groups, SEL lessons, reading or social work sessions, Art Club/Magazine Club and the list goes on. Students wanted to be in school and the staff made it enjoyable and safe.

For 2021-2022, HE Dummer will continue to work on reading goals to help improve reading for students with disabilities. The state report card designation from 2018 requires us to show improvement in this particular group of students. Working on Tier 1 instruction within each classroom with the help of our 1:1 Chromebooks and other interventions such as Lexia and IXL, a newly hired reading specialist, and training on best practices will help guide our decisions and improve our scores. Implementing a new reading curriculum, team planning/plc time, and working as a district on Cognia goals will also help keep things streamlined and in focus. Dummer will be implementing standards-based grading in 5th grade. Both 4th and 5th grade will continue to develop and utilize rubrics and common assessments. Student work will be evaluated and discussed within the teams to create examples for the evaluation of rubrics and standards using inter reliability. Communication with all stakeholders will also be a priority holding all parties accountable for learning and growing.

Ms. Greenacre – LG Haskin

2020-2021 highlights regarding school/department:

- Implemented the use of Lexia web-based reading program school wide.
- 602 Lexia certificates were handed out during the 2020-2021 school year.

- 1 student completed all levels which is the first for the school!
- Successfully learned and implemented the use of My TS Family App (Pre-K), Seesaw (Kdg-2nd grade) and Google classroom(3rd grade) as primary platforms for instructional content delivery and parent communication.
- “Creative” LRC book checkout on a weekly basis for students.
- Successfully met the needs of our STAR and Pre-K students.
- Improved staff collaboration within building level peers and district grade level peers.
- Revamped the master schedule to address learning needs and COVID guidelines. Ensured that students received a “normal” experience during an abnormal school year.
  - Spirit week
  - Field day
  - Chicks in the classroom
  - Virtual field trips
  - Virtual guest speakers
  - Hoover Outdoor Education- On site (Outdoors)
  - Fundraisers
  - Kindergarten Orientation Night
- Communicated effectively with all stakeholders throughout the year.

#### 2021-2022 Plans:

- Develop and implement school wide expectations for all common areas of the building.
  - Once developed, teach, practice and fully implement (including signage)
- Continue to foster and improve building level committees and their impact on our school.
  - Meet monthly, fill out agendas, focus on improving instruction, culture, and community involvement.
- Focus on the full implementation of ReadyGen and Foundations curriculums into ELA block.
  - Work collaboratively (building and district levels) to improve the implementation of new curriculums.
- Continue to develop building level MTSS plans to streamline addressing student academic and social-emotional needs.
- Focus on implementing the Second Step curriculum at all levels
  - Work collaboratively with Social Worker and staff to facilitate the co-teaching of lessons

Mr. Ryan – Prairie View

For the 2020-2021 school year, the school:

Implemented the use of Lexia web-based reading program school wide.

- 584 Lexia certificates were handed out during the 2020-2021 school year.
- 1,516 “Lexia Links” were earned in our Prairie View Lexia student recognition program -
- a link was earned through meeting the weekly minutes requirement and or achieving a new level.
- At the start of the school year, 77% of students were below GLM (Grade Level Material) and 23% at or above GLM. As of June 2021, over 75% of our students are now at or above GLM and less than 25% below.
- Re-vamped building level committees to focus on community involvement, staff development, and student recognition.
- Successfully learned and implemented the use of Seesaw and Google classroom as primary platforms for instructional content delivery.
- Mobile LRC book cart/checkout on a weekly basis.
- Created a new rotation of “LRC” to teach student technological skills such as using google docs, inserting images, etc.
- Improved staff collaboration within building level peers and grade level peers.
- Maximization of building personnel through the addition of two substitute positions and revamping the master schedule.
- Ensured that students received a “normal” experience during an abnormal school year:
  - Spirit week
  - End of year countdown (Kindergarten)
  - Spread Kindness like Confetti program
  - Field day
  - Book fair
  - Kane County Cougars Reading Program
  - Chicks in the classroom
  - Virtual field trips
  - Virtual guest speakers
  - Read-a-thon
- Successful Building-Level and PPA fundraisers

2021-2022 Plans:

- Develop and implement school wide expectations for all common areas of the building.
- Once developed, teach, practice and fully implement (including signage)
- Continue to foster and improve building level committees and their impact on our school.

- Meet monthly, fill out agendas, focus on improving instruction, culture, and community involvement.
- Focus on the full implementation of ReadyGen and Foundations curriculums into ELA block.
- Work collaboratively to improve the implementation of new curriculums.
- Continue to develop building level MTSS plans to streamline addressing student academic and social-emotional needs.

Mrs. Kern – WW Woodbury

As we bring this monumental school year to an end, we cannot thank our families enough for the incredible support provided to our Woodbury staff this year. There were many times where we found ourselves feeling heavy-hearted and at some points hopeless. We are beyond grateful for all of the effort of so many supporting students through this roller coaster of a year, for seeing our hearts beyond the things we could not control, and for sticking with us as we learned and grew together. While this year was hard, we overcame so much adversity. Our students and staff shined in their positivity, their stamina, and their effort and willingness to make each day count. Many life lessons learned, even at the most trying of times. We are SO VERY PROUD of our Woodbury students, families, and our staff. While it may not be the definition of success for all, we accomplished so much and we did it together.

We were able to end the school year with a little more normalcy with our field day events and third grade bike hike. Those days were more fulfilling than ever and were wonderful ways to end the school year. Our focus next year will be to focus on our recovery, hone in on content and intervention as well as the social and emotional needs of our students. We are optimistic that normal will become more normal once again.

SIP / Educational Goals / Cognia Progress:

Topics for School Improvement:

- Our staff set goals and priorities for the 2021-2022 School year.
- Full implementation of core curriculum with the emphasis on ELA ReadyGen & Foundations at K-1 Level with add ons (Reflex Math, IXL, Prodigy, RAZ Kids & Lexia)
- 30 minutes daily of WIN (What I Need) Intervention time.
- PLC collaboration with grade level peers (1 to 2 times per month for 1 hour focused on student performance)
- Focus on documentation of classroom intervention and school processes.
- 2nd Step Instruction in classroom via social worker 1 x per week per class.
- Continue Pilot use of EMRACE MTSS data system.
- Foundations Curriculum Virtual Professional Development for 2021-22 school year will be taking place during summer.

- Begin slowly with CHAMPS classroom environment priorities with focus on common language for volume based on activity.
- Continued review of standards-based report card standards, assessments, and modifications needed.
- Theme for 2021-2022 School Year will be “Better Together”

Mrs. Swan-Gravatt – Special Education Director

Our (Covid Recovery) Summer Program will begin on June 14th and end on July 1<sup>st</sup>. Our total count for K-5 is 92. We are in the final planning stages and our participating student’s parents have been sent a letter regarding the logistics such as, attendance guidelines, mitigation of Covid guidelines, listing of summer program personnel, etc.

Our Student Services Department has had some unusual data anomalies regarding “move-ins” and “move-outs” occur this school year because of the pandemic. A usual high number of students with disabilities moved out this school year; however, instead of all students moving out to other communities, some enrolled in parochial schools near our community. Of those particular students, a total count of 24 students with disabilities moved out of our district and enrolled in other public school districts and 3 students enrolled in private parochial schools. It is unknown at this time if those students will re-enroll to Sandwich, post-pandemic. Another anomaly that occurred this year is that 18 of our students with disabilities were withdrawn and were homeschooled by their parents. A few of those homeschooled students with disabilities have been re-enrolled by their parents at different times this past year but many still remain homeschooled. It is also unknown at this time if those students will be re-enrolled by their parents, post pandemic.

Other data that is always interesting and is tracked, is our number of students that were referred this school year for an IEP. This past year, 32 students were referred and of those 32 students, 27 were found to be eligible for special education services. This number is usually much higher.

Mr. Bloemker – Technology Director

Technology regular updates – An update from the Technology arena! From August 1<sup>st</sup> through June 8<sup>th</sup>, we have closed over 2094 documented issues or an average of 51 issues per week. This is an increase of 136 reported issues over last *month*. As of this writing, we have 39 open reported issues to take care of. Of the issues currently open, (9/39) are chromebook issues needing repairs, along with a few application issues, server issue and desktop/laptop summer maintenance requests.

Chromebook Repairs and Support – With the student chromebooks being returned for the summer, the librarians are finding quite a bit of breakage and lost power adapters. The lost power adapters are being charged to the student for payment of a replacement. Breakage charges will depend on the severity of the breakage and whether the chromebook has been “totaled” or not. Once all of the chromebooks have been returned,

the ones needing repaired will be gathered and brought to the technology office for repair. Chromebooks needing to be taken to different buildings will be completed during the summer break.

We are planning a demonstration of the new classroom technology package on June 10<sup>th</sup> for staff to view. Once this has been completed, we plan to get orders for the equipment ready to submit for approval and purchase.

Registration – The 2021-2022 Registration is in full swing. As of this writing, we have had 1304 submissions from parents for approval. This number of submissions is about 200 completions behind the average number (1505) received by this time and about 530 from achieving total completion based on this year’s enrollment count. Based on the current year enrollment of 1837, the current number of registrations completed represent about 71% of the district students have been registered for the next school year. The buildings are doing their best to communicate this process to parents.

Applications/ISBE Updates – The IAR and DLM-AA state testing have been completed. As far as I am aware, the use of the chromebooks for the state testing was fabulous and went well. We are now in the phase of ensuring all of the demographic data is correct and that all students are accounted for on the testing reports. This should be completed by June 11<sup>th</sup>.

ERATE: All form 471’s have been filed with USAC/ERATE. We are now waiting for their approval process to be completed.

Other items – Summer break is almost upon us which means maintenance and project completions within the tech department. The projects are not to vast this summer due to the shortened break. We are planning a rewire of the bus garage networking to take advantage of the newly installed fiber optics, possible replacement of the Haskin network cabinet to allow for more solidly mounted equipment and consolidation of applicable equipment into one location, maintenance on existing staff devices and computer labs, some pulling of network cables for additional cameras, network jacks & Wi-Fi access points and the repair of chromebooks are most of what is on our summer list.

## **CLOSED SESSION**

Mr. Schroeder moved, seconded by Mrs. Scharenberg to enter into closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of specific employees; collective bargaining; the bi-annual review of closed session minutes; the destruction of closed session audio recordings; safety and student discipline and other matters relating to individual students; litigation; and setting of price for sale or lease of property or whether a particular parcel should be acquired.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED Time: 7:50 pm



**RETURN TO OPEN SESSION**

Roll Call: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller  
Time: 8:05 pm

**APPROVE CLOSED SESSION MINUTES**

Mrs. Scharenberg moved, seconded by Ms. Saitta to approve the closed session minutes of the regular meeting of April 20, 2021; the the bi-annual review of closed session minutes; and the destruction of closed session audio recordings as presented.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

**RESIGNATIONS/FMLA**

Mr. Schroeder moved, seconded by Ms. Saitta to approve the retirement resignation for Tim Gipe – SHS assistant principal/athletic director; the resignation for Gwen Roseberg - 6-12 choral; the FMLA requests for Kaylee Hill – LGH special education, Carrie Haish, – parapro; and Kim Teti – social worker; and the resignation of Dusty Behringer – SHS head girls track coach.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

**EMPLOYMENT**

Mrs. Scharenberg moved, seconded by Dr. Englehart to approve the voluntary transfers from 4<sup>th</sup> grade to AT/Challenge for Allyn Ricci and Kelly Turus from LGH STARS to LGH low incidence special education; and the employment of Justine Davis – WWW 3<sup>rd</sup> grade; Courtney Bohls – WWW 2<sup>nd</sup> grade; Paige Keller – speech pathologist; Megan Lee – HED 4<sup>th</sup> grade; Vicki Loess – HED special education; and Kevin Kozan – SHS secretary for the 2021-2022 school year. Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes a valid professional licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

Minutes of the June 14, 2021 board meeting p. 10/10

**ADJOURNMENT**

Mr. Miller moved, seconded by Mrs. Scharenberg to adjourn the June 14, 2021 Regular Board Meeting

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse & Miller Nays: None  
MOTION CARRIED

Meeting Adjourned at 8:15 pm

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President

\_\_\_\_\_  
Secretary