

REGULAR MEETING

The regular meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Tuesday, May 17, 2022, 7:00 p.m. at Sandwich Middle School.

President Miller welcomed the Board and audience to the meeting.

ROLL CALL

Present: President Miller, Vice-President Schroeder, Secretary Saitta, Englehart, Scharenberg and Morse.

PLEDGE OF ALLEGIANCE

President Miller led the Board and audience in the Pledge of Allegiance.

Mr. Wilson arrived at 7:05 pm

STUDENT REPORT

Hello my name is Yuki Chen. I am a senior at Sandwich High School. I have been accepted to Harvard University and I am planning to attend Harvard University in the fall to major in economics.

Things I have participated in: president of NHS, vice president of student council, vice president of the senior class, stage manager for a couple of years, and a few other clubs.

What I enjoyed about Sandwich High School: it is a small school, so practically every student knows one another, and it really is a tight knit community where we all communicate and depend on one another. The positive relationships I have made with each teacher and student have genuinely made a big difference in my life.

- Advanced Placement (AP) testing started May 2. We have a great AP program and I took six AP tests.
- On April 27, our counselors hosted an entrepreneurship breakfast with several business leaders that allowed SHS students and students from several school districts to meet with local business leaders. Students were able to ask questions and hear different perspectives from local business leaders.
- On April 27 we had a guest speaker address students attending Prom about the effects of losing a loved one due to drinking and driving.
- Graduation for the Class of 2022 is scheduled for May 22 at 1:00 pm.
- The 3.6 senior luncheon was held at Whitetail Ridge Golf Course and was a time to celebrate academic excellence.

BOARD SALUTES

The Board of Education saluted Mr. Tim Gipe for being recognized as the Illinois Wrestling Coaches Officials Association (IWCOA) Athletic Director of the year for Class A and Class AA.

APPROVAL OF MINUTES, EXPENDITURES, PAYROLL & INVESTMENTS

Mr. Schroeder moved, seconded by Ms. Saitta to approve the minutes of the April 19, 2022 board meeting and the current expenditures, payroll and investment plans.

Ayes: Saitta, Englehart, Schroeder, Scharenberg Morse, Wilson & Miller Nays: None
MOTION CARRIED

APPROVE ADVISORY COMMITTEE RECOMMENDATION

The parent advisory committee met and discussed policies and procedures for the 2022-2023 student handbooks. Each school was represented and the committee consists of parents, teachers, administrators, MS/HS students, a nurse and school psychologists. The bullying policy submission system was approved by ISBE.

Mr. Wilson moved, seconded by Dr. Englehart to approve the parent advisory committee recommendations as presented for the 2022-2023 student handbooks.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg & Miller Nays: Morse
MOTION CARRIED

APPROVE PROPERTY / CASUALTY INSURANCE

Mr. Schroeder moved, seconded by Mrs. Scharenberg to approve the property/casualty renewal with the Illinois Counties Risk Management Trust from July 1, 2022 to July 1, 2023 at an annual premium of \$137,310.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller Nays: None
MOTION CARRIED

APPROVE BUS BARN PAVEMENT BID

This is a \$50,000 ISBE school maintenance matching grant. Bids were opened on May 13th. Bid specifications were sent to eight contractors and four submitted a bid. The project was engineered by Tebrugge Engineering, Sandwich.

Mr. Wilson moved, seconded by Mr. Morse to approve the bus barn pavement main bid of \$74,275, the alternate bid #1 of \$37,690 and the alternate bid #2 of \$28,230 to Royer Asphalt, DeKalb Illinois.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller Nays: None
MOTION CARRIED

It was noted the middle school roof was scheduled to be replaced in the summer of 2023. Due to weather related issues, a portion of the roof will be replaced summer 2022.

SCHOOL IMPROVEMENT REPORTS

The administration provided a report regarding the recent Cognia school improvement external review. Mr. Sodaro and Mr. Ryan were thanked for their leadership as well as all administrators, staff, students and other community stakeholders for their participation in the school improvement process.

During the week of May 2, an external review of the Sandwich CUSD 430 was conducted by an external review team assigned by Cognia. Cognia is the largest community of education professionals in the world; and is a non-profit, non-partisan organization that conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential.

On a daily basis, the District is involved in various school improvement efforts. The District is a member of the Cognia school improvement process which requires a team of educational professionals, not associated with the District, to conduct a thorough review of the districts progress toward addressing rigorous standards established by Cognia and is used as a measure of accountability.

During the exit report, Cecelia Wiar, Lead Evaluator stated Cognia's point system was used as a metric and the District's overall score was 348.23 out of 400.

The review team applauded Sandwich CUSD 430 and noted that the average score for the past five years World Wide is 278.34 – 283.33.

In written reports:

Dr. Darnell – Sandwich High School

The SAT/PSAT tests were given on April 13. Everything went well and the staff did a really good job promoting students to give their best effort.

Advanced Placement (AP) testing started May 2 and will be completed May 10.

Our counselors hosted an entrepreneurship breakfast at SHS with several businesses & leaders that allowed our students and students from several school districts to meet with the local business leaders. Students were able to ask questions and hear different perspectives from local business leaders.

Graduation will take place May 22 at 1:00 pm. Weather permitting, the event will be held on the football field.

On April 29 we had prom at Whitetail Ridge. It was a great facility and it went really well.

We had Jim Still, Principal of Newark HS, come and talk with our students who will be attending prom on the dangers of drinking and driving. Jim's story was about his brother who was killed by a drunk driver. Jim's story really resonated a message of forgiveness, empathy, lost, resiliency, and decision making.

On April 25 the 3.6 luncheon took place at Whitetail Ridge. It was a great event and we received a lot of compliments from parents and participants.

Mr. Heilemeier – Sandwich Middle School

As the year draws to a close, SMS has a lot to be proud of. State testing (IAR) and year one of FastBridge testing are finished for the year. We are anxious to get the results back and use that information to continue to improve instruction for our students. Our curricular areas have done a fantastic job adjusting to the needs of our students and have made significant strides in reworking the curriculum to make it tech friendly. We have also successfully navigated through the ever changing Covid mitigations. We are looking forward to starting the school year next year without the many restrictions we have faced over the last 2 ½ years. The environmental committees at SMS will have a big year next year. One big area that we will be addressing is school climate.

The SMS Cognia team has finished up our systems review. We are anxiously waiting to see the direction of our next School Improvement cycle. The staff at SMS is also in the process of updating the scope and sequence for our curriculum. .

Mrs. Ford – Herman E. Dummer School:

While wrapping up the end of the year and the finalizing of the Cognia review, I realize how far we have come and what we have overcome the last few years. Standard based grading and technology have changed the way we do school. It is now embedded in the system. If it weren't for Covid, I'm not sure we would be this far, so because of adversity, we grew stronger. Teams are finding ways to plan and work together like never before and are really starting to dissect the standards to work with our curriculum. The new reading series continues to take shape as the staff learn all the possibilities it holds.

Added administration within Central Office has helped coordinate processes and curriculum meetings creating a more cohesive transition from grade to grade.

As we prepared for our Cognia review, we learned what was important and what needs our focus. We have tackled huge initiatives within the last few years and moving forward, I believe we have an idea of where we need to go and the beginning of a process of how to get there. With our size and resources, we have accomplished great feats, but moving forward, I believe the plan is to focus on fewer initiatives but in greater depth.

Building district teams continue to meet and address grade activities, curriculum, and plans that support all of our building and district goals and initiatives. The Cognia review has been completed and we are waiting for the final report. The initial report focused on all of the growth we have made in addressing our goals from the last review.

Many of the "big events" have been completed, including the Spring Concert, Kindergarten Orientation, field trips, visits to the library, PreK screening, and a few others. We have begun discussing and planning for the beginning of the 2022-2023 school year. With a new principal coming in, we are focusing on the planning of the beginning of the year activities, which should help support a smooth transition.

There will be some district level curricular additions/changes that the staff has been discussing and will be working on. These include enhancing Foundations/ReadyGen use and instruction, implementing an updated version of enVision Math, and developing a plan for Science changes. This is being led at the district level which is providing some great dialogue, sharpening of instruction, and learning opportunities for all students.

We are working on finalizing our Summer Extension Program lists and plans, as well as administering the end of the year FastBridge assessments. We will be looking at data, interventions, and intervention groups to begin discussion and planning for next year. Our discussion will include student placement and working on the master schedule, which includes grade level intervention blocks, as well as classroom push-in times for the support teachers.

Our Pre-K program has done well this year. We are seeing an increase of students coming into PreK that have had Early Intervention services. The PreK team is looking at what changes need to be made to meet the needs of our youngest learners and hope to make decisions on the adjustments needed so that we are ready in August!

The STAR program has had a wonderful year! The growth in the students and program has been exciting. With that being said, the Kdg & 1st grade STAR students will be transitioning to a new classroom at Prairie View. Pre-K students with Autism will be served at Haskin within the Pre-K

Program. Thanks to the guidance of Mr. Ryan, there has already been some good collaboration between teachers and school personnel.

Mr. Ryan – Prairie View

May has arrived at Prairie View which means lots of excitement for our students. We have a lot going on here during our final four weeks of school!

- Kindergarten Orientation: May 5th @ 5:30 p.m. (information can be seen below)
- Read-A-Thon Celebration: May 9th. Pictures will be shared on our school's [Facebook](#) Page.
- Kindergarten Screening: May 12th and 16th. You can sign up for a screening time during our Kindergarten Orientation night.
- Field Day Shirt Tie-Dying: May 12th (more information & a survey to volunteer below)
- Sandwich High School Senior Walk: May 17th. Congrats to the graduating class of 2022. On this day, SHS graduates who attended Prairie View will come back to school to tour the building and see their former teachers.
- 3rd Grade to Dummer Step Up day: May 20th. Our third graders will be boarding a bus and traveling to Dummer Elementary for a building tour and to learn about their new school for the 2022-2023 school year.
- Ice Cream Social: May 25th. This will take place from 4:30-6:30 p.m. Please stop by for some Meadowvale ice cream and decorate a kindness rock for our future Prairie View Kindness Rock Garden.
- Prairie View Step-up day: May 27th. Students will visit their next grade level's classrooms and meet their potential teacher's classroom for next year.
- Last day of school: May 31st. 1:10 Dismissal
- June 6th-17 Prairie View will be hosting Summer Learning Extension Program from 8:00 a.m.- 12:00 p.m. Monday through Friday.

Mrs. Kern - W.W. Woodbury

We are winding down the final weeks of school. This time of year, we evaluate the effectiveness of all we have done throughout the school year and make plans for the new year ahead. We will also end our year with many celebratory events, because we have so much to celebrate! We have seen so much growth from our students both academically, socially and emotionally. Being in these final weeks of school is really bittersweet this year. As we send our third graders on to Dummer, I think about the many challenges they have overcome these past couple of years. They are ready though! We are proud of the progress we have all made together and look forward to the year ahead. We have many activities and events to finish out the year including the Cougars Game, Mother's Day Tea, field trips, Track and Field Day and Fun Afternoon, the Third Grade Bike Hike, Senior Walk, and more! I can't express enough how much we have appreciated the support of our families. We look forward to having visitors back in the building regularly next year and inching even closer to normal once again.

Mr. Bloemker – Director of Technology

The Technology department remains quite busy, from August 1st through April 12th, we have closed over 2100 tickets which is over 150 more than last year during the same period. As of this writing, we have 38 open issues ranging from a few printing issues, chromebooks repairs (5/38), a few computer issues, a couple of SOPPA requests waiting on the vendors and a few project requests.

As the school year winds down, the technology team begins preparations for summer break projects. Summer projects seem to have no end which is a good thing as we continue to keep the district up to date.

This summer's projects include but are not limited to updating server drives to SSDs which includes updating servers to new operating systems, replacing classroom projector VGA cables with HDMI cables, replacing the aging server room UPS unit, removal of a computer lab, chromebook repairs and normal computer maintenance are most of the items.

Chromebook Repairs and Support –Team members continue to make daily visits to buildings to retrieve any devices with issues and to return devices that have been repaired. Since August 1st, there have been 548 chromebook repairs where 70 have been worked since the last report. Chromebook repairs consist of replacing screens and/or other internal parts, reseating of internal cables, power-washing devices are among the resolutions being performed. While repairs are being made, students have a loaner device to continue their learning and studies.

Application Updates – All applications seem to be operating normally, at this time. IAR testing has been completed. I have sent each building a report to verify the student demographic data. All ISBE state reporting continues to be updated on a weekly basis with any errors being corrected asap.

SOPPA compliance is an ongoing process for the district. I continue working through the list obtained from late last school year as time permits and seeking approval for new requests that are received through the ticketing system. To date, the district has 103 approved vendors with signed agreements and 3 additional vendors where we are waiting their signed agreement before allowing access by students.

Registration – Registration for the 2022-2023 school year has begun. Parents were able to begin this process on January 25th. To date, we have had 1270 student registrations submitted from parents for approval. This number of submissions is about 200 more than last year at this time. Based on the current year enrollment of 1865, the current number of registrations completed represent about 68% of the district students have been registered for the next school year.

ERATE: The Form 471 to use ERATE category 2 funds to purchase a replacement UPS unit for the server room at the High School is still waiting for USAC approval. We have also filed for the use of ECF funds to begin the replacement process of chromebooks on an annual basis. If approved, the devices should arrive mid to late June from CDWG.

Mrs. Swan-Gravatt – Director of Special Education

Our annual “Timely and Meaningful Consultation” meeting was held for the district on April 8th. The purpose of this meeting was to discuss the district's plans for providing special education services to students with disabilities who are school age and are or will be homeschooled within the district boundaries for the 2022-2023 school year. In our advertisement in the Sandwich Record for this event, we encourage the parents of homeschooled children to attend this meeting if they are parents of a child with a suspected disability and live within our school boundaries.

The district received an amended LEA Determination letter from the ISBE. Our amended determination letter reported that there was a data error in the calculation for State Performance Plan (SPP) Indicator 1 (graduation). After reviewing the data, ISBE corrected the error and based on the updated calculation for SPP Indicator 1, ISBE notified the district that our district's data has been **corrected**. The recalculation of data resulted in a different SPP Indicator 1 percentage for the district. However, the corrected percentage did not affect the tiered level of support or LEA Determination for the district. The district's updated LEA Determination MATRIX was corrected on both IStar and IWAS. With this notification, the district still “meets requirements” in regard to performance indicators. This means that we as a district continue to be in compliance with provisions of IDEA related to provision of special education and related services.

ENTER CLOSED SESSION

Dr. Englehart Saitta moved, seconded by Mrs. Scharenberg to adjourn to closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of specific employees; collective bargaining; safety and student discipline and other matters relating to individual students; the bi-annual review of closed session minutes; the destruction of closed session audio recordings; litigation; setting of price for sale or lease of property or whether a particular parcel should be acquired. Time: 7:25 pm

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller Nays: None
MOTION CARRIED

RE-ENTER OPEN SESSION

The Board re-entered open session at 8:04 p.m. Roll call vote indicated the following:

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Morse & Miller

APPROVE CLOSED MINUTES & BIENNIAL REVIEW

Dr. Englehart moved, seconded by Mr. Schroeder to approve the April 19, 2022 closed session minutes; the bi-annual review of closed session minutes; and the destruction of closed session audio recordings as presented.

Ayes: Saitta, Englehart, Schroeder, Scharenberg, Morse, Wilson & Miller Nays: None
MOTION CARRIED

RETIREMENTS / FMLA / RESIGNATIONS

Ms. Saitta moved, seconded by Mrs. Scharenberg to approve to approve the retirement resignations as presented for Lynette Ford – HED Principal and Donna Maseman – paraprofessional; the resignation as presented for Bolaji Adeoti – SHS head track coach; and the FMLA request as presented for Jennifer Reuter – HED 5th.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None
MOTION CARRIED

EMPLOYMENT OF PERSONNEL

Mr. Schroeder moved, seconded by Ms. Saitta to approve the employment of Jodi Gudewicz – SMS 7th grade; Jennifer Malone - PV reading specialist; Sydney Bieber – SHS English; Melanie Bourgoine – SHS Social Worker; and Dawn Lambert – SHS Guidance Secretary for the 2022-2023 school year.

Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes a valid professional licensure, a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None
MOTION CARRIED

OPEN DISCUSSION

HB1167 (PA 102-0697) was signed into law on April 5, 2022. It was noted this law was approved by the legislature and signed by the Governor and the District will follow this law as written regarding COVID-19 paid administrative leave.

ADJOURNMENT

Dr. Englehart moved, seconded by Mr. Schroeder to adjourn the May 17, 2022 Board Meeting.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg Morse & Miller Nays: None

MOTION CARRIED Meeting Adjourned at 8:14 p.m.

President

Secretary