

**Sandwich School District CUSD #430--Monthly Board Meeting
December 13, 2022**

The Regular Meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Tuesday, December 13, 2022 at 7:00 pm at Sandwich Middle School.

ROLL CALL

Present: President Miller, Vice President Schroeder, Secretary Saitta, Englehart, Scharenberg, & Wilson. Absent: Mr. Morse

PLEDGE OF ALLEGIANCE

The SHS Cross Country team led the Board and the audience in the Pledge of Allegiance.

APPROVE MINUTES, EXPENDITURES, INVESTMENT PLANS

Mrs. Scharenberg moved, seconded by Ms. Saitta "To approve the minutes of the November 15, 2022 Regular Board meeting, the minutes of the November 28, 2022 planning meeting, the minutes of the December 12, 2022 Levy Hearing and Levy meeting, and the current expenditures, payroll and investment plans."

Ayes: Saitta, Englehart, Scharenberg, & Miller. Abstain: Mr. Wilson and Mr. Schroeder. Nays: None
MOTION CARRIED

BOARD SALUTES

The Board saluted the SHS Cross Country team for a great season and qualifying for State. The team consists of: Wyatt Miller, Dayton Beatty, Hudson Wills, Jaedon Thompson, Brian Loss, Max Cryer, Travis Kellogg, Nigel Sajulan, Josh Schaefer, Alex Walsh, A.J. Parkison, Kolter Hardekopf, Emma White, Ashlyn Strenz, Alexis Henkins, Mae Allen, Joanna Rivera, Hannah Treptow, Erin Lissman, Zaza Lesko, Sundara Weber, Emily Urbanski, Jazmin Rios, Karlee Henkins.

The Board also saluted Shelly Tripp for organizing the annual Dodgeball tournament to raise funds for our local Veterans.

STUDENT REPORTS

Student reporters were Nolan Ketchum and Stephanie Zeffield

The Illinois State Scholars were announced and Sandwich High School is proud to tell you there are eight seniors representing SHS. Cora Adams, Bryce Decker, Paige Franklin, Owen Kujawski, Cerelia Lesk, Wyatt Miller, Elijah Somlock, and Cole Woodworth.

OLD BUSINESS

Solar Power - Shawn from Progressive Business Solutions answered questions from the Board. The questions included clarification on the meter and submeter; asked Shawn to compare other school contracts to ours; the Board requested to remove the late interest fee for any late payments.

Mr. Wilson moved, seconded by Ms. Saitta to enter into Solar Power Purchase Agreement with ENRG-Nelnet, LLC after approval from district attorney and after recommended modifications.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

Mr. Schroeder moved, seconded by Ms. Saitta to enter into Site Lease For Solar Installation with ENRG-Nelnet, LLC after approval from district attorney and recommended modifications.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

Bid for Sanitation- Superintendent Sodaro informed the Board that a bid for sanitation will begin on January 5, 2023 and end on January 26, 2023 at 10:30 a.m.

Walgreens - Superintendent Sodaro is still working with the City and County on this assessment matter.

Conference Option - The offer from KRC (Kishwaukee River Conference) is only good until next week, therefore we need to vote on it now.

Mrs. Scharenberg moved, seconded by Mr. Wilson to accept the offer to join the KRC conference.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

NEW BUSINESS

Intergovernmental Agreement between Sandwich CUSD #430 and Somonauk CUSD #432 -
There are no changes to the Agreement for the 2023-2024 school year.

Ms. Saitta moved, seconded by Dr. Englehart to approve the Intergovernmental Agreement between Sandwich CUSD #430 and Somonauk CUSD #432.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

2023-2024 School Fees - After careful research and consideration, Superintendent Sodaro proposes that the K-12 fees stay the same for the 2023-2024 school year.

Mrs. Scharenberg moved, seconded by Mr. Wilson to approve the 2023-2024 school year fees as proposed.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

Life Safety Amendment - We need the amendment for the ventilating heater at the Middle School that needs to be replaced. The cost of the heater is \$35,000.

Mr. Schroeder moved, seconded by Mr. Wilson to approve the Life Safety Amendment, as proposed.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

TEACHING AND LEARNING REPORT

Herman E. Dummer's Principal, Lynette Ford, and Reading Specialists Kanaka Baldy and Teresa Cameron presented the Wilson Foundations reading program. The Wilson program focuses on phonics, comprehension and fluency. They have seen great success with this program.

AUDIENCE TO VISITORS

None

ENTER CLOSED SESSION

Mr. Schroeder moved, seconded by Mrs. Scharenberg to enter closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of specific employees; collective bargaining, litigation, and the setting of price for sale or lease of property or whether a particular parcel should be acquired.

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED Time: 8:00 pm

RE-ENTER REGULAR SESSION

The Board re-entered the Regular Session at 8:48 p.m.

Roll call vote indicated the following:

Ayes: Englehart, Sharenberg, Wilson, Schroeder, Saitta and Miller.

RESIGNATIONS/FMLA/EMPLOYMENT/FMLA

Mr. Wilson moved, seconded by Ms. Saitta "To approve FMLA for Melanie Bourgoine - Social Worker at SHS FMLA January 20,2023 thru March 27,2023, Nikki Hall - Head Custodian at PV FMLA December 12, 2022 thru March, 2023, and Teresa Riebe Para WWW Intermittent FMLA absences; and the employment of Amanda Corral - Asst. Girls Basketball Coach SHS

Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

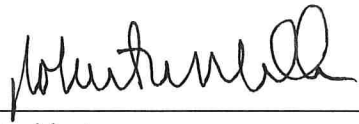
ADJOURNMENT

Dr. Engelhart moved, seconded by Mr. Wilson "to Adjourn the December 13 Regular Board Meeting of Sandwich School District"

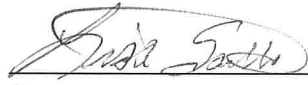
Ayes: Saitta, Englehart, Wilson, Schroeder, Scharenberg, Miller. Nays: None

MOTION CARRIED

Meeting Adjourned at 8:53 pm



President



Secretary



Board of Education Date: December 6, 2022

School Name: W.W. Woodbury Elementary School

Attendance Rate (to Date): 90.42%

School Improvement Goals:

- Continue Implementation of CHAMPS and extend into common areas of the building and combine with school-wide positive behavior recognition.
- Implementation of WIN TIME
- Explore continued strategies of reengagement of families.

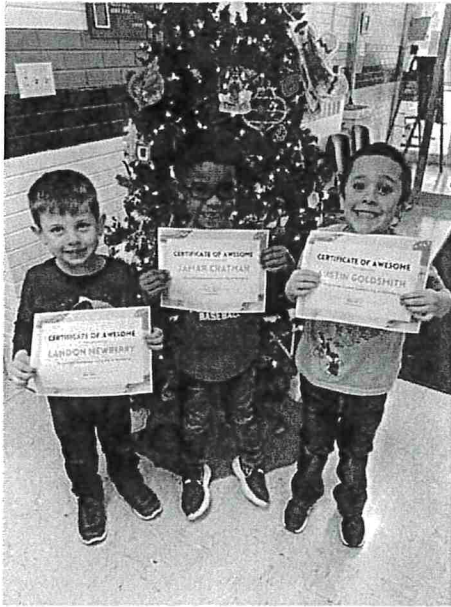
Important dates for next Month:

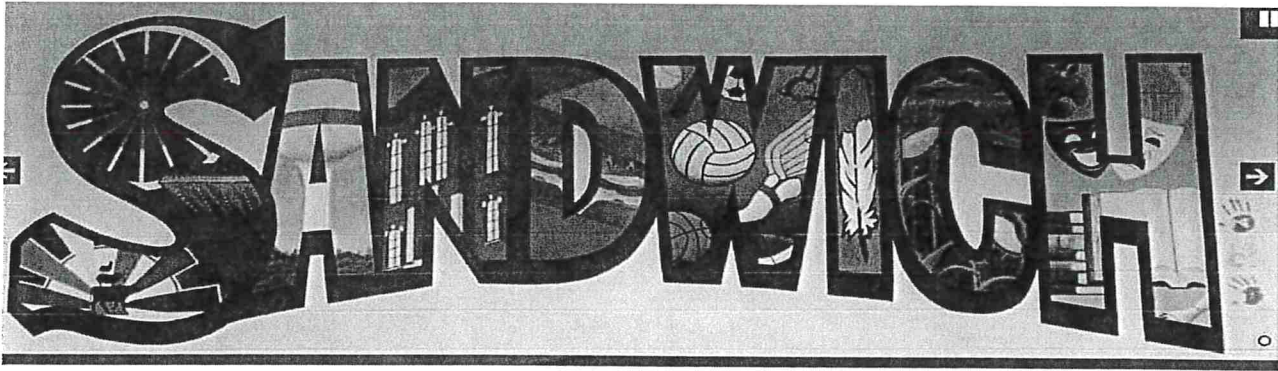
- 12/1: Art After School
- 12/5: Holiday Book Fair
- 12/8: Art After School
- 12/9: Early Release 11:10, School Improvement
- 12/13: School Board meeting 7:00 p.m.
- 12/15: Art After School
- 12/16: Fox Valley Therapy Dogs
- 12/19/12/20: Breadmaking
- 12/21: Early Dismissal 1:10, Holiday Sing Along

Student(s) and/or groups in focus this month: We are continuing to work towards our school wide recognition goal of 100%. So far we have been able to recognize 126 individual students this year with a goal of recognizing each student through specific and positive praise that is meaningful. Our topics are aligned to the time of year, what students are working on in Second Step and that are age appropriate as we grow in our social emotional learning skills throughout the year. This month we will be celebrating the holiday season through dress up days and each classroom has decorated a door to represent how the holiday season is celebrated around the world.

Student Recognition:

Practicing Patience! Waiting is not easy! The students below were recognized for practicing and demonstrating patience here at school. Patience is a skill that can be learned and practiced, and it is a result of choosing to emphasize thinking over feeling. It continues to grow as we age and mature and practicing and seeing others model patience helps our ability to utilize it and grow!





Board of Education Date: November 7th, 2022

School Name: Prairie View Elementary School

Attendance Rate (to Date): 91.23%

School Improvement Goals:

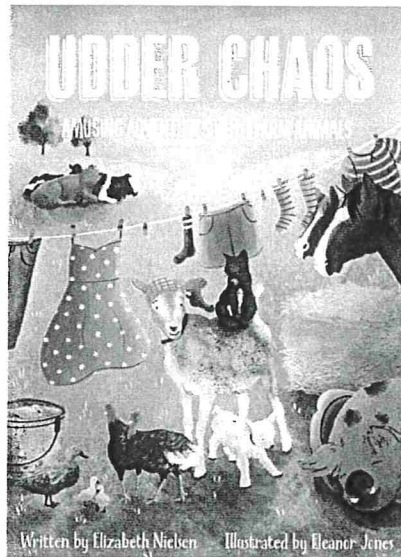
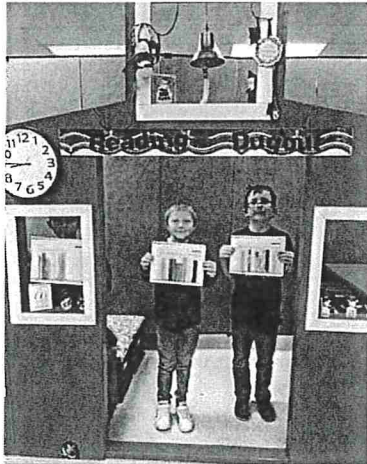
- Implement and monitor the use of common expectations within common areas in our school building.
- Create building-level and classroom-level goal-setting processes to reinforce to our students the importance of goal-setting.
- Investigate and plan (training and funding) for the future training and implementation of the CHAMPS classroom management process.
- As a staff, look for ways to improve the impact of our grade level WIN time.

Important dates for next Month:

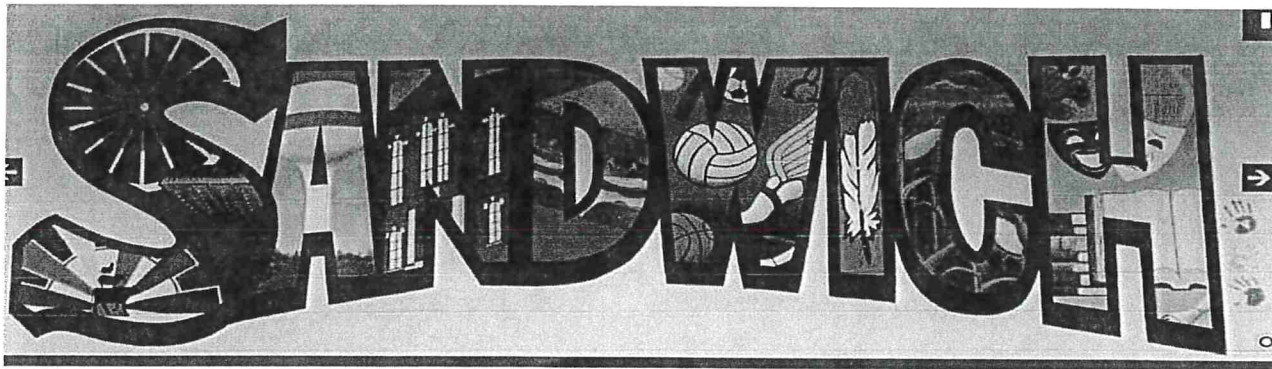
- December 8th - 3rd Grade classes to Naper Settlement
- December 9th - 11:10 am dismissal - School Improvement
- December 12th - 2nd Grade Field trip to Hoover
- December 13th- Board of Education Meeting
- December 20th- Johnny K's Fundraiser
- December 21st - 1:10 pm dismissal
- December 22nd - January 4th - Winter Break
- January 5th - School Resumes
- January 11th- Rosati's Fundraiser- Pizza night!
- January 13th- Author Visit

Student(s) and/or groups in focus this month:

Mrs. Malone and Mrs. McGregory, the reading team here at Prairie View, have been working overtime to support our students. This duo of dedicated teachers formed a new partnership this school year, as Mrs. Malone is new to the district and has never looked back. Jen and Barb collaborate on a daily basis and support our students by pushing into classrooms and pulling out students during their WIN time. Jen and Barb also support our classrooms and students by assisting teachers with progress monitoring, supporting classroom reading groups, and creating reading incentive programs. Next month, through the efforts of Mrs. McGregory, we will be hosting an author at Prairie View. Elizabeth Nielson (a former 430 employee) will meet with our students and discuss her published book titled "Udder Chaos: Amusing Adventures with Farm Animals! We are excited about the progress our struggling readers are making, and credit goes to both our classroom teachers and our reading team.



**** The students/groups in focus can also be the article(s) you send to the news outlets.**



December 17, 2022

Lynn G. Haskin Elementary School

Attendance Rate (to Date): 91%

School Improvement Goals:

1. By the end of the 2022-2023 school year, the Haskin Elementary School staff will fully implement a universal positive behavior plan with appropriate interventions and supports as measured by each student receiving at least eight recognized positive behaviors by the end of the year.
2. By the end of the 2022-2023 school year, 70% of Haskin 1st through 3rd grade students will have typical or aggressive growth in reading as measured by FastBridge's aReading assessment.

Important dates for next Month:

December:

- 5th - H.O.P. Meeting: 1:30
- 6th - Pre-K Family Event: 5:30-6:30
- 9th - School Improvement Day: 11:10 Dismissal
- 13th - School Board Meeting: 7:00
- 15th - H.O.P. Drop N' Shop: 5:30 - 7:30
- 20th - Haskin Holiday Lights: 4:30
- 21st - Holiday Parties & Early Dismissal: 1:10
- 22nd - 31st - Winter Break

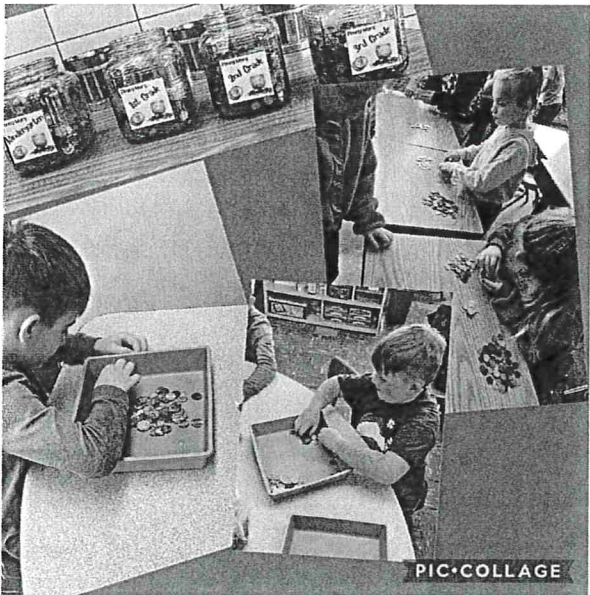
January:

- 1st - 3rd - Winter Break
- 4th - Teacher Institute: Non-Attendance Students
- 5th - School Resumes
- 10th - Pre-K Family Event: 5:30-6:30
- 12th - 1st Grade Hoover
- 13th - School Improvement Day: 11:10 Dismissal

Student(s) and/or groups in focus this month:

- Our schoolwide student event focusing on Citizenship of the Character Counts program was a "Penny Wars" *fundraiser*. The students *voted* to *donate* the collected \$491.35 to Open Door.

Pictures





Board of Education Date: 12-13-2022

School Name: Herman E. Dummer School

Attendance Rate (to Date):

4th Grade - 93.63%

5th Grade - 93.72%

Total School - 93.68%

School Improvement Goals:

- Continue team planning
- Evaluate and refine our standards-based grading and report cards
- Implement ReadyGen with fidelity
- Pilot Envisions Math
- Improve home/school communication and involvement
- Continue our work with the subgroup, CWD, to improve test scores on the IAR test

Important dates for next Month:

January:

4 - Teacher Institute

11 - Dummer Parent Group Meeting

13 - 11:10 Dismissal and Progress Reports go home

13 - Dummer Incentive Day

16 - No School

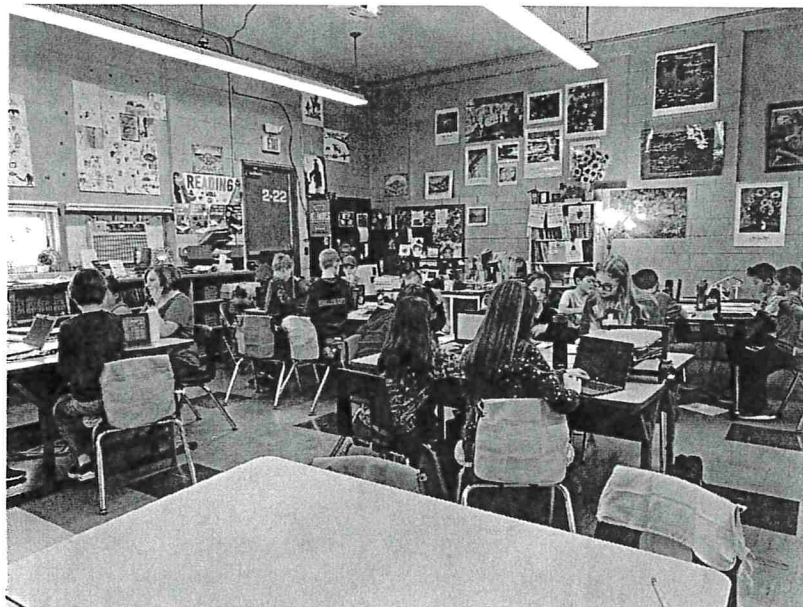
16 - Board Meeting

(17-20) - FastBridge testing and SAEBRS

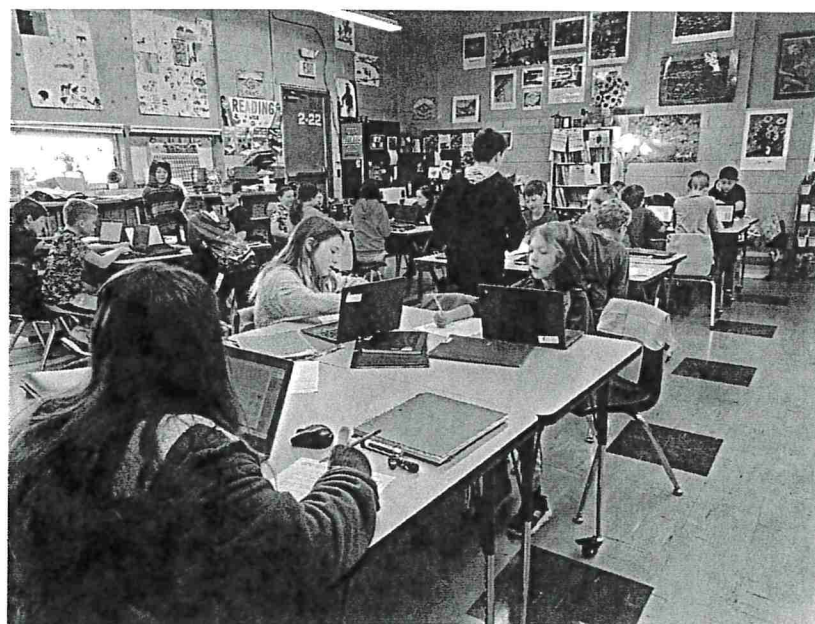
20 - Candor Health

Student(s) and/or groups in focus this month:

Our 4th and 5th grade AT Math students are participating in a math competition. There are three different contest windows throughout the year and results are calculated at each step. There is a team competition and an individual competition each time.



5th Grade AT Math



4th Grade AT Math



Board of Education Date: 12/13/22

School Name: Sandwich Middle School

Attendance Rate (to Date):

November 2022 Attendance Rates

6th Grade - 85.92%

7th Grade - 85.36%

8th Grade - 84.06%

School Wide - 85.14%

School Improvement Goals:

The staff at Sandwich Middle School will be focusing on a couple of different areas this year to improve our learning environment. The first area of focus will be to improve our focus and effectiveness of our school environmental committees. We are also working to improve our effectiveness of Team Time/PLC Time.. We are also focused on the implementation of an intervention period. This process is underway and is already being implemented. Our students have already taken their first FastBridge Benchmarking tests. Students at SMS have been placed in different interventions and are currently utilizing the Advisory period to do these interventions. Students at SMS will be taking the second FastBridge benchmarking test in January. SMS is also exploring different scheduling options to create an intervention period for the 23-24 school year.

Important Dates for December 2022

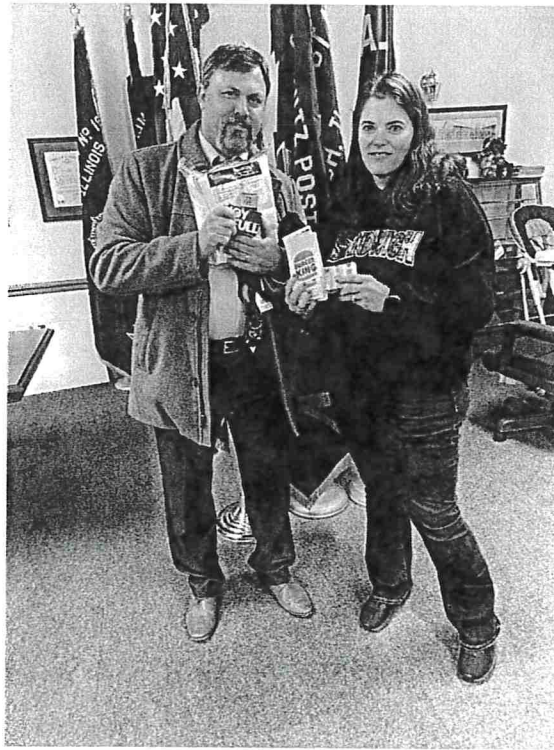
12/1/22- SMS 6 BBB Home v. Milbrook 4:30 pm
12/2/22- SMS 6/8 BBB @ Wallace Tournament
12/3/22- SMS 6/8 BBB @ Wallace Tournament
12/5/22- SMS 6BBB @ Serena 4:30pm
12/6/22- SMS 7 / 8 BBB@ Plano 4:30pm
12/9/22- 11:10 Dismissal
12/10/22- SMS Wrestling @ New Lenox Rookie Tournament
12/11/22- SMS Holiday Band Concert @ SHS
12/13/22- SMS 7 / 8 BBB Home v. Plano 4:30pm
12/13/22- SMS Wrestling @ Ottawa Shepherd 4:30pm
12/13/22- SMS Holiday Choir Concert @ SHS 7:00pm
12/14/22- SMS 6 BBB Home v. Ottawa Central 4:30pm
12/14/22- SMS 7 / 8 BBB @ Ottawa Shephard 4:30pm
12/15/22- SMS Wrestling @ Minooka 4:30pm
12/16/22- SMS Dance
12/17/22- SMS Wrestling Varsity @ Homer Tournament
12/19/22- SMS 7 / 8 BBB @ Morris 4:30pm
12/21/22- End of 2nd Quarter- 1:10 Dismissal

Student(s) and/or groups in focus this month:

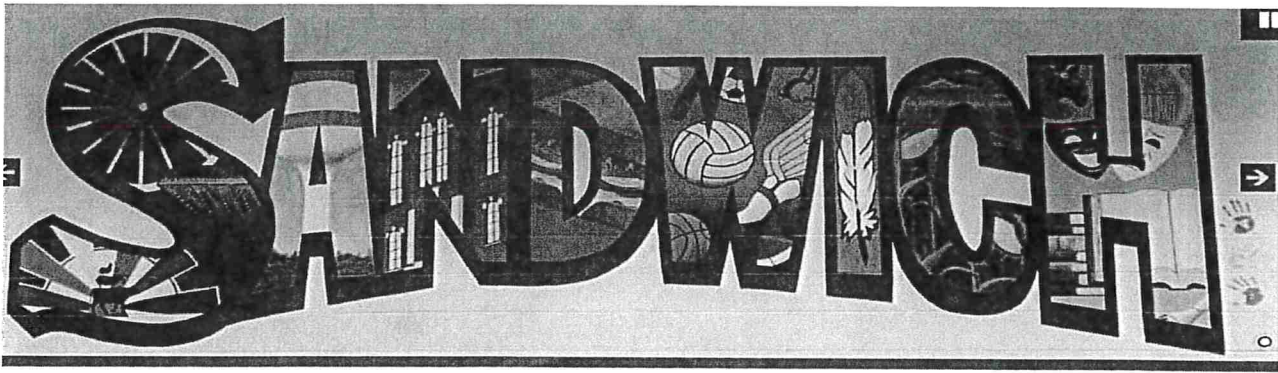
Our Girls Basketball season has just wrapped up. All three levels showed great improvement throughout the season. 6th Grade started off the season strong winning a couple of games, but as the season went on injuries caught up to them and slowed some progress. The girls that came out this season worked hard and will be vital to helping build our 7th and 8th grade teams going forward.

7th Grade Girls played well throughout the season. Much like 6th grade they started the year out strong as well. Towards the end of the season the team was greatly impacted by the flu bug and it became difficult for the team to be consistent. They finished out the year by losing to an undefeated Rockford Marshall team at Regionals. Overall this was a strong group of girls, many of which play on the 8th grade team as well, and they should be a fun team to watch next year.

8th Grade Girls also recently finished up their season at the Rockford Marshall Regional with a loss to a good Lisle team. This 8th grade group of girls was small in numbers, but they consistently worked hard and showed continual improvement throughout the season. Hopefully these girls will continue to play basketball when they reach the high school level to help build that program up.



Mrs. Shelly Tripp Delivered \$1005 of food gift cards for the VFW to distribute to homeless Veterans between here and the city. They work with other VFWs to provide warm meals and other essentials to those in need.



Board of Education Date: Dec. 13, 2022

School Name: Sandwich High School

Board Recognition

Sunny Weber Sectional winner for Girls Cross Country and 2nd in the IHSA State Tournament

- Girls placed 21st
- Boys placed 24th

Attendance Rate (to Date): 91% for the month of Nov.

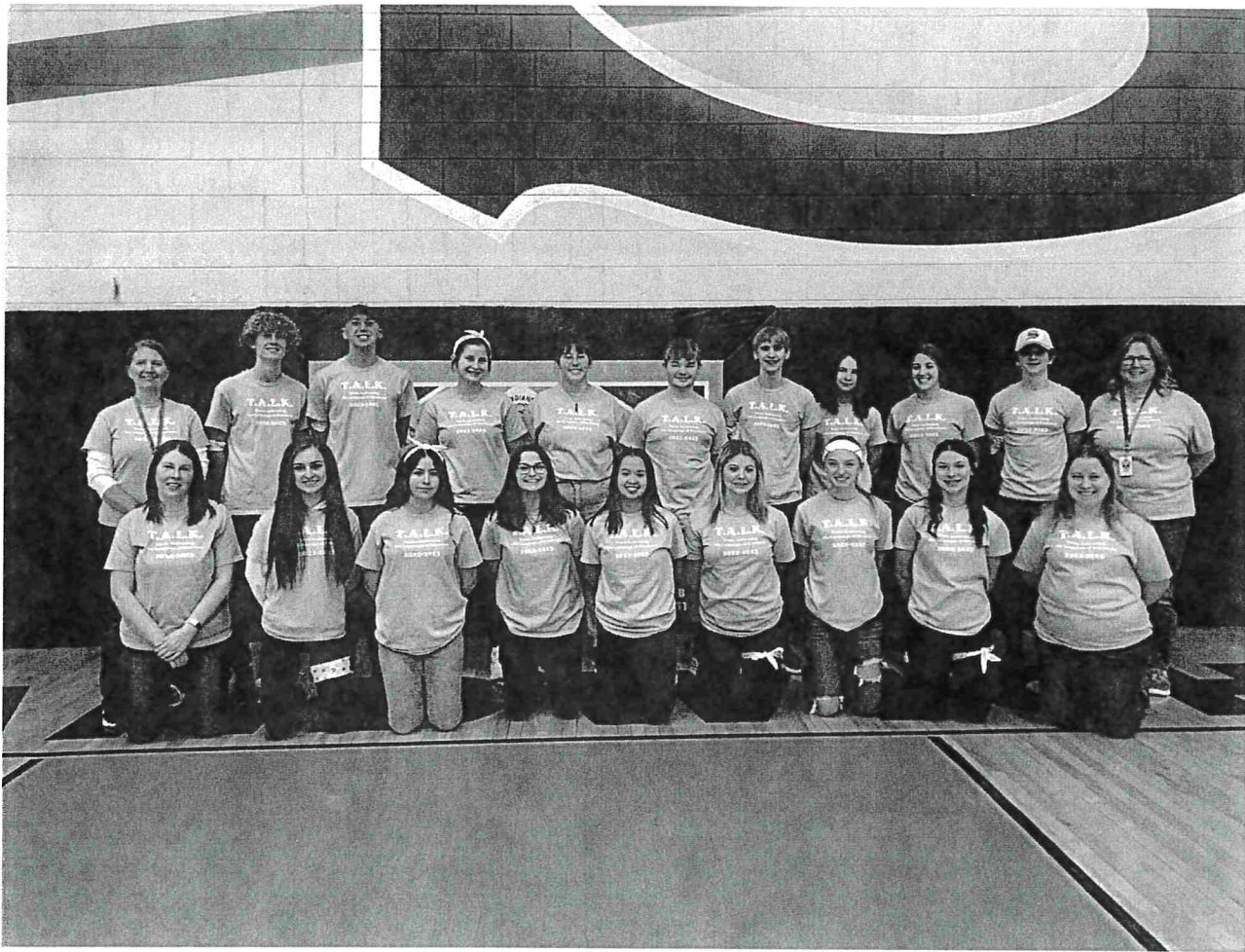
School Improvement Goals:

Domain 4: Improving Teaching and Learning: My goal for the 2022-2023 school year is to improve teaching and learning

Domain 6: Creating and Sustaining a Culture of High Expectations: My goal for the 2021-2022 school year is to create a culture that supports social emotional learning.

Important dates (updated)

- November 28-December 9 - Franklin Mall Food Drive
- Dec. 9 and 10-Madrigals Dinner at 7:00
- Dec. 11 Band Holiday Concert at 3:00pm
- Dec. 13 Holiday Choir Concert at 7:00pm
- December 16 - Office Fundraiser, click [here](#) for details
- January 12- Future Freshman Night



Student “TALK” Leadership Conference for SEL



Educator Rising attending an Educational Leadership Conference at Aurora University

**** The students/groups in focus can also be the article(s) you send to the news outlets.**

**SCHOOL IMPROVEMENT REPORT
BOARD OF EDUCATION
12/13/22**

Director of Special Education, Crystal Swan-Gravatt

Thus far, this school year, we have had 28 students with disabilities transfer in to our district. Last year (21-22) at this time, we had 36 students with disabilities transfer in to our school district. The year before (2020-2021), we had 25 students with disabilities transfer in to our school district. Overall, in the last three years, the trend is growing with an average of 29 or more students with disabilities moving into our district each year by this time of the school year. We have had 26 students with disabilities transfer out of our district thus far this school year which is a gain of 3 students with disabilities overall. Our trend continues to be that more students with disabilities transfer in rather than transfer out.

For the Dec 1st child count, the number of our students with disabilities in Pre K-5th grade was 154 students. In grades 6-12, we had on our roles, for the count, 166 students with disabilities. In the Early Intervention world, we have processed 7 – three year old students which is equal with last year's count. Furthermore, we have been very busy with referrals for evaluations and initial IEPs this school year. We have held initial special education referral meetings for 28 students thus far this year, which is down by 2 students from last year. Our total count of students with disabilities continues to stay at a high number of 325 and we are now at 16% of our total student population, have disabilities. The state average is 15%. The 16% accounts for only students identified to have a special education disability determination. The 16% doesn't include our students who have a 504 plan.

Last month, for two full days, during parent teacher conferences, our school nurses, social workers, school psychologists, and school counselors participated in ASIST training. ASIST training taught our staff how to prevent suicide by recognizing signs, by providing a skilled intervention, and by developing a safety plan to keep someone alive. One of our own, Kari Frantzen, provided the training along with another contracted ASIST trainer. They both were very knowledgeable and skilled in this suicide prevention training and our staff very much appreciated receiving this important training.

SCHOOL IMPROVEMENT REPORT

BOARD OF EDUCATION

12/13/2022

Glen Bloemker - Director of Technology

Technology regular updates – The Technology department continues to be quite busy. From August 1st through November 7th, we have closed over 1200 tickets which is about 85 more than last year during the same period. As of this writing, we have 36 open issues ranging from a few Special Education iPad issues, chromebooks repairs (10/36), a few printing issues, a few projector issues, a couple of SOPPA requests and a few application issues.

We are hoping to be able to complete the server room UPS replacement during the winter break. This will all depend on the arrival of the new unit which is currently scheduled to arrive on December 16th. During the winter break, we are planning to perform server maintenance and updates, scattered small tasks such as replacing/fixing network cables, cleaning classroom projectors and other items to keep the district operating at full capacity. The HVAC upgrade project has been completed successfully and the old server has been powered off. This removes the final old and unsupported operating system to be powered off thereby removing a liability for potential syber-security risk. The UPS replacement project is the biggest project remaining active. Several are being researched such as a replacement firewall, possible replacement phone system options and security systems vetting to ensure the district is getting the best deal.

Chromebook Repairs and Support – Currently, there are 10 chromebooks being repaired. Replacement parts are being ordered as needed when supplies run low. The devices are being repaired and returned to students in a timely manner. The turn-around time is usually within a day. During this time, the students are able to use a loaner device so their learning ability is not hindered.

Application Updates – ISBE continues to be updated on a weekly basis. Any issues contained in the results are corrected as soon as possible. Fall enrollment verification process is due for completion by November 11th. We are mostly complete however, the ISBE website where the data for verification is located remains under construction. I am seeking guidance from ISBE on how to complete the process.

Tyler SIS K-12 replacement vendor search has concluded. The district's new SIS vendor will be School Insight (SI). We had the project kick-off meeting on November 4th. The SQL data file from Tyler has been made accessible to SI so they are able to begin gleaning data from it to import into the new system. ISBE data files have been obtained and put into the SI file repository.

SOPPA compliance is an ongoing process for the district. I continue to process the requests as they come in through the ticket system.

ERATE: We are waiting for the remaining pieces to arrive. They were supposed to arrive November 29th but it is now tentatively scheduled for December 16th. We have a tentative installation date of January 3rd which might go into the 4th for final activation. So I am hoping they will be able to complete the swap out of the old unit and the installation of the new one in one day. There has been no update on the filing for the use of ECF funds to purchase replacement chromebooks for the 2024 school year.

This has not been approved yet by USAC and it might not get approved as more requests were filed than monies are available. I keep hoping!

Other items – We are also doing our best in the technology arena to keep the district running as smoothly as possible.