

# SANDWICH

**Rick Schmitt, Superintendent of Schools**

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## COMMUNITY UNIT SCHOOL DISTRICT 430

**Our Vision**

*"Learning Today, Shaping Tomorrow!"*

**Our Mission**

*"To provide opportunities for our youth  
to develop educationally, emotionally,  
physically, and socially to the  
fullest of their ability."*

February, 2019

Dear Parents & Guardians:

While we are into the 3<sup>rd</sup> quarter of the 2018-2019 school year, we've already launched the registration process for the 2019-2020 school year. The ISBE is in the process of finalizing calendar guidelines regarding attendance days. Once that occurs, the district will be positioned to adopt the 2019-2020 school calendar which will be linked to the district website.

The following information pertains to registration procedures regarding next school year. Please note unless you have requested hard copies of registration materials to complete, all registration and fee payments are to be completed online.

As in the past, the District appreciates your promptness in completing the registration process. Should you have any questions, please feel free to contact your building principal/secretary.

As a reminder, please periodically visit the districts *e-Bulletin* newsletter located on our webpage; and follow the district on *Twitter* @SandwichCUSD430.

Wishing you and your student nothing but success, I remain

Yours for better schools,

*Rick Schmitt*

Rick Schmitt  
Superintendent of Schools

## **Sandwich School District #430 2019-2020 School Registration Information**

- ✓ Unless you have requested hard copies of registration materials to complete, all registration and fee payments are to be completed online.
  - [Click here](#) for technology online registration instructions
  - [Click here](#) to start the online electronic registration process
  - [Click here](#) to download PDF registration documents to complete and send to school
  - [Click here](#) to pay registration fees
  - [Click here](#) for lunch payments
  
- ✓ Please complete the registration process by May 1, 2019.
  
- ✓ On or after August 5<sup>th</sup>, parents of new students must report to their attendance center to complete the registration process and/or pay fees. **Three (3) different types of proof of residency (one being either a rental, lease or mortgage document) for new students and a signed/notarized affidavit will be required prior to enrollment.**
  
- ✓ L.G. Haskin Pre-K student families will be contacted by Pre-K staff for registration, home visit, and starting date information after August 5<sup>th</sup>.
  
- ✓ All students entering grades **Pre-K, Kindergarten, 6<sup>th</sup> and 9<sup>th</sup>** must have a current **physical examination form including immunizations (DTP/DTaP, Tdap, Polio, Hib, Pneumococcal Conjugate, Hepatitis B, MMR, Varicella, or Meningococcal Conjugate)** completed before admittance to school (sports physicals **may not** be used for the 6<sup>th</sup> or 9<sup>th</sup> grade physical requirement).
  
- ✓ All students entering **12<sup>th</sup> grade** are required to show proof of having received **2 doses of the meningococcal conjugate vaccine; unless the first dose was given on/after the child's 16<sup>th</sup> birthday.**
  
- ✓ **Kindergarten** students must have a current **vision examination**. The examination form must be completed and submitted to the school by **October 15, 2019**.
  
- ✓ All students entering grades **Kindergarten, 2<sup>nd</sup> and 6<sup>th</sup>** must have a current **dental examination**. The examination form must be completed and submitted to the school by **May 15, 2020**.

- ✓ Students participating in athletics must have a physical exam completed and on file with the school prior to participation. Acceptable physical exams include a School Physical or a Sports Physical and must be on a form approved by the State of Illinois. **Sports Physicals are NOT acceptable for School Physicals. However, a School Physical IS acceptable for a Sports Physical.**
- ✓ A complete listing of all the state mandated health requirements for school can be found on the district website. **Students not completing these requirements may be subject to exclusion from school.**
- ✓ Please confirm phone numbers of a person(s) to call in case of serious accident or illness if the parents cannot be reached; and the phone number(s) to be used with our automated phone notification system – School Messenger.
- ✓ Information regarding fee waivers and reduced lunch programs will be available online in August; or at each school in August.
- ✓ All bus students (1½ miles from school) must sign up to ride the bus. After August 5<sup>th</sup> please call the transportation department at 815-786-8325. Eligible bus students will be assigned a bus according to their residence.
- ✓ **NOTE:** All students must complete a bus form due to field trips, extra-curricular away events, etc.

### **BASIC FLAT FEE REGISTRATION AMOUNTS**

- \* Early Childhood - \$75.00
- \* Grades K-5 - \$120.00
- \* Grades 6-8 - \$195.00
- \* Grades 9-12 - \$205.00

### **ADDITIONAL FEES & AMOUNTS**

- \* H.E. Dummer Band - \$55.00
- \* Middle School Band - \$60.00
- \* High School Band - \$70.00
- \* Grades 5-8 Athletics - \$70.00 per sport

- \* Grades 9-12 Athletics - \$80.00 per sport
- \* Driver Education - \$250.00
- \* High School Parking Permit - \$90.00 (\$45/sem.)
- \* Summer School Registration - \$125.00 per course (if offered)

## **PAYMENT OPTIONS**

- \* Payment made online with credit card (VISA, MasterCard, Discover)  
(**Note:** handling fees will be applied)
- \* Payment made in person at Central Office (VISA, MasterCard, Discover)  
(**Note:** handling fees will be applied)
- \* Payment by check payable to: Sandwich CUSD #430  
(**Note:** Check cashed upon receipt)
- \* Payment by cash