

REGULAR MEETING

The regular meeting of the Board of Education of Sandwich Community Unit School District #430, DeKalb, Kendall, and LaSalle Counties, Illinois was held on Tuesday, June 23, 2015 at 7:00 p.m. at Sandwich Middle School.

President Hamilton welcomed the Board and audience to the meeting and led them in the Pledge of Allegiance.

ROLL CALL

Present: President Hamilton, Secretary Stahl, Englehart, Schroeder, Scharenberg & Saitta. Absent: Miller

SEATING NEW BOARD MEMBES AND OATH OF OFFICE

Dr. Englehart and Mr. Schroeder were seated on the Board. President Hamilton administered the Oath of Office to both of new Board members.

APPROVAL OF MINUTES, EXPENDITURES, PAYROLL & INVESTMENTS

Mr. Stahl moved, seconded by Mrs. Scharenberg to approve the minutes of the May 19, 2015 regular Board meeting, the minutes of the special meeting of June 3, 2015, the minutes of the IVVC Board of Controls meeting of June 3, 2015, and the current expenditures, payroll and investment plans.

Ayes: Stahl, Scharenberg, Saitta & Hamilton. Abstain: Englehart & Schroeder Nays: None
MOTION CARRIED

1ST READING - BOARD POLICY - IASB POLICY PRESS

IASA Press Policy issues #85, #86, #87 and #88 were presented for a 1st reading.

APPROVE TITLE I PLAN

Ms. Saitta moved, seconded by Mr. Stahl to approve Title I school wide plan status for qualifying Sandwich CUSD #430 schools.

Ayes: Schroeder, Scharenberg, Saitta, Englehart, Stahl & Hamilton. Nays: None
MOTION CARRIED

GROWTH AND DEVELOPMENT REPORT

Superintendent Schmitt reported the City of Sandwich reached out to school district officials by inviting them to attend a meeting with Webster University officials. Mr. Gipe represented the district. Webster University was visiting Sandwich to learn more about the community as well as to consider a possible satellite location for their program.

SCHOOL IMPROVEMENT REPORTS

Superintendent Schmitt reported on the work of the District's Performance Evaluation Reform Act (PERA) Joint Committee regarding the implementation of a new evaluation instrument addressing professional practice and student growth. The committee consists of teachers and administrators. The instrument will be piloted during the 2015-2016 school year and fully implemented during the 2016-2017 school year.

In written reports:

Sandwich High School – Mr. Sodaro

The Math Department is reviewing the grading scale in Algebra 1A, Algebra 1B, and Basic Geometry. Currently tests and quizzes are worth 75% of the semester grade. In order to promote homework and the subsequent stronger understanding of the material, we would like to increase the amount homework is worth and decrease the points tests and quizzes are worth. The English Department will be adding “Fast Food Nation.” This book is written at a 10th-grade level. It will be replacing “The Last Lecture,” which is at an 8th-grade level.

STEM teacher Beth Volpp is signed up for her Project Lead the Way conference in Chicago. She will be taking the core training for our engineering course at University of Illinois-Chicago campus from July 6-17. We have ordered our printers and are getting ready to order the furniture before June is out.

Beginning in August, we will be reconvening our building-level committees with a focus on data analysis and options to replace Measure of Academic Progress (MAP). We are hoping to have a recommendation for the board for the 2016-17 school year. In addition, we will be investigating another third-year math course to address the needs of students who must enroll in a third year of math, but have struggled after beginning an advanced path.

IVVC Technical Honor Society Members

Zachary Benson	Hirije Berisha	Drew Bohnstedt
Jennifer Carrigan	Branden Cech	Huri Cocilion
Trever Dabbert	Elizabeth Davis	Benjamin Galvan
Joseph Goodin	Destinee Hernandez	Monique Italia
Mitchell Johns	Haley Lange	Jonathan Martin
Courtney Murphy	Megan O’Neill	Taylor Ordonez
Taylor Poirier	Kody Randa	Kristen Rettig
Hailey Russell	Brittany Scanlan	Austin Smith
Renee Sobol	Briseida Valles	Kira Wackerlin
Sarah Wiggins	Christopher Welchko	Abigail Wood

Visit from Congressman Hultgren

On April 6, Congressman Randy Hultgren visited Sandwich High School and spoke to Mr. Johnson's Consumer Education classes. The students this year are competing in the Capital Hill Stock Market Challenge, where teams of students have \$100,000 to invest and compete against each other and the S&P 500.

The congressman emphasized budgeting and saving money throughout much of his talk. He spoke for about 45 minutes and then opened it up for questions. The students did a great job of asking some good questions as well as being attentive throughout the presentation. Questions had to do with stem cell research, the congressman's I.D. (lapel pin and card for voting in Congress), college costs, housing crisis, how he got his job, what he did for a living before this, how his district was drawn up, etc.

This was a great opportunity for the students to hear directly from their federal representative and learn more about how the government operates and how it influences their own lives.

FFA

The Somonauk, Leland, Sandwich FFA had their annual Awards Banquet on Wednesday, April 29, at Somonauk High School. Principal Tom Sodaro said, “This was my second year attending and I have to say that I have been impressed with the successes of our students. They are a great group of young adults and we should be proud of the work they do.”

During the 2015-16 school year, Alyssa Mihalka will serve as secretary and Lane Mikkelson will serve in Alumni Relations.

Sandwich Middle School – Mr. Richardson

We are very excited about the new offerings we will have in Explore in the coming year. One of the programs that will be talked about is S.T.E.M. The following is a brief excerpt from a program we have studied: STEM is a curriculum based on the idea of educating **students** in four specific disciplines — science, technology, engineering and mathematics — in an interdisciplinary and applied approach. Rather than teach the four disciplines as separate and discrete subjects, STEM integrates them into a cohesive learning paradigm based on real-world applications.

Though the United States has historically been a leader in these fields, fewer students have been focusing on these topics recently. According to the U.S. Department of Education, only 16 percent of high school students are interested in a STEM career and have proven a proficiency in mathematics. Currently, nearly 28 percent of high school freshmen declare an interest in a STEM-related field, a [department website](#) says, but 57 percent of these students will lose interest by the time they graduate from high school.

We are also working on the new Speech and Life Skills (Health) curricula. Ms. Trost, Mr. Arendt and Mrs. Crawley are developing a school-wide bullying program that will include the Braveheart and Peer Mediation programs we currently have. This program will be instituted during homeroom for all students at the beginning of the year. It will involve a specific curriculum as well as guest speakers.

Finally, we anxiously await the new PARCC test scores. We intend to analyze and compare them with the MAP, Aimsweb, and teacher assessment data.

Herman E. Dummer – Mrs. Ford

Many committees have met this past month to prepare for the beginning of next year. Our School Improvement Committee met to discuss the programs we have in place to meet our students’ needs, academically and socially, and worked on ideas on how to improve. Other suggestions such as what kind of training the staff would like and how to build staff rapport right from the beginning of school was also discussed. The Evaluation Committee wrapped things up for the year with a draft of our professional practice and student growth manuals being scheduled to go out to staff in the very near future so they may have a chance to read over them during the summer. AdvancEd committees have met to work on our buildings’ school improvement plans as well as compiling data for our district plan.

We will be starting the year with three new teachers in our building. We will have a new music teacher, and a new 4th and 5th grade teacher. We also have two teachers on maternity leave at the beginning of the year so it will be a beginning of new faces.

Academic / Extra Curricular Programs & Services Progress:

We finished the year with our Straight A and Perfect Attendance Lunch. Students were given medals and plaques along with a special meal for their accomplishments. 4th and 5th grade track and field was a huge success. Michele Kolka and Lisa Johnson, both from Heartland Bank, volunteered their time to help. We greatly appreciate their generosity. We also had another phenomenal year for St. Baldrick's. Our school has raised over \$13,000 this year alone. Over the past few years, Dummer has raised over \$130,000! Helping others was a great way to end our year! Have a wonderful summer!

Lynn G. Haskin – Ms. Greenacre

We ended our year with excitement! There were visits to Dummer and visits from incoming Kindergarteners. There were class picnics to the park, Fun Fair afternoon, and Track & Field Day. End of the year learning and assessments were completed and the beginning of the 2015-2016 school year planning started. It is always an incredibly busy time!

The teachers are already looking at changes for next year. First of all, we are extremely excited that Haskin will house the District Pre-K program. We feel that it will provide an opportunity for better consistency and collaboration in the program, as well as a way to streamline our supports and resources. It will require some hard work over the summer by our staffs, but they are up for the challenge!

Also, we are continuing to look at ways to get parents/families into the schools. We have some exciting ideas planned and will be working closely with our parent group and community! Stay tuned!

Finally, we will be restructuring our building based committees. Each committee will be providing a critical link/focus to our overall school improvement plan.

Along with all of those goals, we will be preparing for our District AdvancEd accreditation visit. The committee has been working on gathering evidence of all of the great things we are doing at the building and district levels. This will be an intense year for the committee!

Haskin third graders visited Naper Settlement and Sandwich's Stone Mill Museum to learn about life in the past. After reading a few stories about life in the 1800's, students were able to explore and observe how life was quite different a hundred years ago.

Haskin Walking Club

New to Haskin School is The Walking Club. Students and the staff met every Monday after school and walked until 4:00. For each mile walked, the students earned a "foot" token for their necklace. This is an encouraging way to get the students motivated to reach their walking goals. This program is managed through the P.E. teacher, Mr. Gross. Many staff took advantage of this opportunity, too!

Prairie View – Ms. Stricklin

The District team met one last time this school year on May 19th. A member from each school updated the team on their progress uploading evidence for the standard objectives. Each building is responsible for collecting artifacts and since we are using a district accreditation model, we will be documenting progress at the district level. It was agreed upon that each standard subcommittee would determine what evidence would be appropriate for the district portfolio for their assigned standard.

Power Standards/Instructional Objectives/Common Assessments/Common Core Standards:

All grade levels administered the fourth quarter common assessments for English Language Arts and Math. District administrators met with Partners4Results on June 9th and learned about additional modules and resources they have incorporated into their system.

Response to Intervention/Assessment:

Benchmarking was completed at all elementary grade levels. Data Day was held on May 20th. Early predictions of struggling readers needing intervention services at the start of next school year were made.

Academic / Extra Curricular Programs & Services Progress:

On May 26th, every Prairie View student received a summer writing bag that they filled with a calendar of activities, pencils and crayons, and a book. Those students returning in the fall with a completed journal of activities will have earned a second book. The bags were donated by Valley West Hospital with the contents purchased using building fundraiser monies.

Each year the PPA purchases a paperback book for every third grade student. This year's title was The BFG by Roald Dahl.

Track and Field, organized and run by Mr. Ryan and Mrs. McCoy-Rettig, was held during the morning of June 3rd. With the help of numerous parent volunteers, the students participated in many activities including jumping hurdles, throwing softballs and frisbees, an obstacle course (after getting dizzy by spinning around), and an old-fashioned tug-of-war.

The afternoon of June 3rd was truly a Fun Afternoon. Sponsored by our PPA, students started the afternoon in an all-school zumba workout and then progressed through eight different stations including two different bounce houses, dancing to the tunes of DJ Mr. David Kurtz, and a scooter/plunger relay race. The weather was beautiful and the students had a lot of fun. At the end of the day, PPA treated all students, faculty and staff to a Freezy Pop to cool down.

Kindergarten Celebration took place on June 4th. Students participated in a couple of musical selections, performed sign language, received their Memory Books and had refreshments with their special guests. It seems impossible that in 2 ½ months they will be first graders!

Using plants that our students started from seed, the PV garden is once again taking shape. We ventured into new territory and added pole beans to our "crop"

W.W. Woodbury - Dr. DeCorte

SIP / Educational Goals / AdvancED Progress:

College Readiness Theme, Daily Fruit Program, FISH, Happiness Advantage, School Pen Pal Program, Expert Project, We are working on veggie garden, flower gardens, growing pumpkins, Great Detective Gardens, Picked new Book for our All School Book for next school year—Charlotte's Web, Still deciding on book for Teacher's Book Club, Walking Club will conclude next week.

AdvancEd team will be focused on working on the building and district level goals. We continue to look at the data and implement interventions to assist all of our students. Staff will also assist with training other staff. Our areas of focus are reading, writing, and math. We will also be gaining a deeper understanding of the Common Core, implementing best teaching practices for critical thinking skills and development of assessments. Planning for our district review in 2015/16.

Interviews for two teachers in first grade and one teacher in second grade were conducted. Ten interviews were completed. Laura Sam and Sarah Rogowski will be our new first grade teachers and Caitlin Riley will be our new second grade teachers. They are all working hard to prepare for their new classrooms. Retiring teachers have met with new grade level teachers and shared materials and curriculum items with them. Thank you!

Academic / Extra Curricular Programs & Services Progress:

Track & Field Day and Fun Afternoon on Friday May 29.

Pre-K Celebration on Friday May 29.

Pre-K St. Jude's Trike-a-Thon was completed on Tuesday June 2nd.

3rd grade Bike Hike on Tuesday June 2.

Last Day for Pre-k Wednesday June 3.

Pen Pals from Orland Park visited Mrs. Hartman's first grade class on June 2nd.

Third grade performed the Rainforest Play on June 1st.

Many celebrations for our three retiring teachers were held-Mrs. Giddens, Mrs. Hartman, and Mrs. Kurtz.

Director of Student Services – Mrs. Swan-Gravatt

It is hard to believe that the school year is over! It has been a very challenging but very rewarding second year as the Director of Special Education at Sandwich CUSD #430. Many Student Services Office accomplishments have come about this year because of the willingness of others to cooperate and try new things. All in all, improvements were incrementally accomplished this year due to collaborative planning and executed implementation by special education teachers, speech therapists, school psychologists, social workers, OT/PT and paraprofessionals. Areas of improvement that were addressed continued to comprise of new special education curriculum, instructional methods, disability awareness training, behavior management techniques, and RTI systems in classrooms district wide. Furthermore, continued areas of improvements will occur next school year in regard to data keeping and tracking and using data to make important staffing decisions and budget expenditure decisions. Ongoing articulation for best practice IEP writing and student outcome measurement keeping will be new goals for next school year. These goals will be covered during special education staff meetings, memo-email, phone calls, and IEP meetings this school year.

The challenge to secure another speech and language pathologist has been daunting because of the competitive market for this valuable service provider. A potential candidate has been found and has been recommended to the superintendent and board of education approval.

As shown in our monthly school board enrollment report, the total count of students remained steady this past year, as did total school enrollment.

Indicator 8 / Parent Survey-Special Education & Support Services results have been reported to the district ISBE. This is a 25 question survey and it is given to 25 randomly chosen parents of children with disabilities. The purpose of this survey is for parents to give us feedback regarding their perceptions of how our school district facilitated their involvement as a means of improving services and results for their child or children with disabilities. The results revealed that 100% of parents surveyed participated and that averages of 72% agree that parental involvement and input is facilitated and encouraged at IEP meetings.

We also received our yearly report that Sandwich CUSD #430 MEETS REQUIREMENTS in implementing one or more of the IDEA requirements established by federal and state law.

Curriculum Coordinator – Mr. Marquardt

While we are awaiting the results of the recently completed Partnership for Assessment of Readiness for College and Careers (PARCC), ISBE has already announced some changes that will be taking place following

the assessment. According to ISBE five million students in 11 states and the District of Columbia including 1.4 million in Illinois took the PARCC assessment.

The PARCC governing board, made up of state education commissioners and superintendents, asked states, districts, and teachers for their feedback on how to improve the PARCC assessment. The governing board listened and agreed to make important changes to the assessment that will be implemented in the 2015-16 school year.

They will consolidate the two testing windows for English language arts and math, formerly the Performance-Based Assessment and the End-of-the-Year exam into one. It will reduce the number of test units from 8 or 9, depending on the grade level, to 6 or 7. It will reduce the testing time for most students by 90 minutes.

Results from the first PARCC exam administration will be available in late fall. The 2015 results will take additional time to produce because classroom teachers and higher education content experts from each state, including Illinois, must review the first year of student scores and determine performance levels based on appropriate score ranges.

Our administrative team will be meeting with representatives from Partners 4 Results and make updates and improvements to our local Power Standards, Instructional Objectives, and quarterly assessments which are now aligned to the New Illinois Standards (Common Core).

Technology Director – Mr. Bloemker

This past year was an interesting one to say the least in the Technology Department. Even though the computers are relatively new, issues still presented themselves quite regularly. From August 11th through June 12th, we have closed 940 documented issues or an average of 27 issues per week. Granted, there are still quite a few issues that are not documented due to convenience of us being in the building at that moment. We are now focused heavily on the maintenance of all district-owned servers, computers, laptops and tablets.

ERATE: Update –The 471 forms have not yet been approved by USAC as their status continues to be in ‘Initial Review’ meaning the USAC reviewers are going through the applications to ensure correctness & validity. The next FCDL (Funding Commitment Decision Letters) are scheduled to be released on June 19th. I am hoping the projects the district has submitted are included in this release.

Registration: As of this writing, there are 1184 students registered for the 2015-16 school year using the online registration module of Tyler where 173 are from HE Dummer, 422 from the High School, 220 from the Middle School, 119 from Haskin Elementary, 105 from Prairie View Elementary and 145 from Woodbury Elementary. This is roughly 58% based on the projected enrollment for the 2015-16 school year completed online. There are some parents who have registered manually who are not counted in this total.

Summer Progress: The summer tech team is doing a magnificent job so far. All computers, district-wide, have been physically blown out to clean them from accumulated dust and such. All staff computers in the PV, LGH & WWW buildings have been updated and cleaned from malware & such. The team continues to work on the tablets in each building to maintenance them. The goal is to complete all computer maintenance activities by the end of June to allow time for special project completions.

Summer Projects: There are 3 servers that will be de-commissioned, due to age of the units, after all of the data is moved to a different server. There are 2 other servers that will have their data moved off then have their operating system upgraded from Server 2003. I am in the process of obtaining pricing to replace 3 servers. I hope to have this process completed within a couple of days & be ready for purchase approval. In July, we hope

to put together the 2 STEM labs; 1 at the MS & 1 at the HS. We also hope to rewire 2 other labs, one at the HS and one at Woodbury. When completed, it will alleviate issues that have been occurring sporadically.

I will be working with Mr. Sullivan this week to increase the link speed between the bus garage and the HS. Once this is completed, then I will be able to move forward with upgrading the VersaTran bus routing system & moving it to a server at the HS.

Some tasks being completed in the near future are completing the filing of ERate form 471 – category 2 projects, planning for summer projects and keeping the district operating at full capacity.

ENTER CLOSED SESSION

Mr. Stahl moved, seconded by Mrs. Scharenberg to adjourn to closed session to discuss matters related to the appointment, employment, dismissal, compensation or performance of employees; collective bargaining; student discipline and other matters relating to individual students; litigation; setting of price for sale or lease of property or whether a particular parcel should be acquired. Time: 7:50 p.m.

Ayes: Englehart, Stahl, Schroeder, Scharenberg, Saitta & Hamilton. Nays: None
MOTION CARRIED

RE-ENTER REGULAR SESSION

The Board re-entered the Regular Session at 9:51 p.m.

Roll call vote indicated the following present:

Ayes: Englehart, Stahl, Schroeder, Scharenberg, Saitta & Hamilton.

APPROVAL OF CLOSED SESSION MINUTES

Mr. Stahl moved, seconded by Mrs. Scharenberg to approve the closed session minutes of the regular meeting of May 19, 2015 and the Special meeting of June 3, 2015 as presented.

Ayes: Stahl, Scharenberg, Saitta & Hamilton. Abstain: Englehart & Schroeder Nays: None
MOTION CARRIED

STUDENT DISCIPLINE

Mr. Stahl moved, seconded by Dr. Englehart that student 6-23-15-1 be expelled from school for gross misconduct until the end of the 2015-2016 school year; provided, however, that said expulsion shall be reduced to the end of the first semester of the 2015-2016 school year on the condition that the student shall attend and complete both a drug and alcohol evaluation and abuse program and counseling program approved by the District; said counseling program to be commenced by June 30, 2015.

Ayes: Stahl, Schroeder, Scharenberg, Saitta, Englehart and Hamilton. Nays: None
MOTION CARRIED

RESIGNATIONS

Mr. Stahl moved, seconded by Mr. Hamilton to approve the Leave of Absence as presented for Melissa Baggett – LGH Bilingual and the resignation of Cindy Weismiller – sub caller as presented.

Ayes: Schroeder, Scharenberg, Saitta, Englehart, Stahl and Hamilton. Nays: None

MOTION CARRIED

EMPLOYMENT OF PERSONNEL

Dr. Englehart moved, seconded by Mr. Stahl to approve the employment of Andy Heilemeier – SMS Asst. Principal/A.D. (salary \$77,000), Mark Aska – HED Music, Matilda McGuire – SHS Social Studies, Madeline Justica – SHS Spanish, Jacob Wegener – SMS Social Studies, Karen Rogers – Sub Caller, Rebecca, Boyer – Pre-K and Shawn Mager – Accounts Payable (salary \$38,000) for the 2015-2016 school year.

Employment is contingent upon the receipt and evaluation of employment documentation required by the Illinois State Board of Education which includes a physical exam/TB test, child abuse form, criminal history background check, and I-9 employment eligibility form completion

Ayes: Scharenberg, Saitta, Englehart, Schroeder & Hamilton Abstain: Stahl Nays: None

MOTION CARRIED

APPROVE OCR RESOLUTION

Mr. Stahl moved, seconded by Mr. Hamilton to approve the OCR resolution agreement as presented.

Ayes: Saitta, Englehart, Stahl, Schroeder, & Hamilton. Abstain: Scharenberg Nays: None

MOTION CARRIED

OTHER BUSINESS

PreK-12 enrollment update was provided as of June 23, 2015.

The Board was requested to develop and submit goals for consideration using the framework provided: I Learning Environment; II Evaluation & Accountability; III Internal Communication; IV Funding & Finance; V Technology; & VI External Communication. Input is due by July 10, 2015.

Newly elected and appointed board members were reminded to complete their mandated training within 90 days of being seated.

ADJOURNMENT

Mrs. Scharenberg moved, seconded by Mr. Stahl to adjourn the June 23, 2015 Regular Board Meeting.

Ayes: Englehart, Stahl, Schroeder, Scharenberg, Saitta and Hamilton. Nays: None

MOTION CARRIED

Meeting Adjourned at 10:10 p.m.

President

Secretary